



Gmail

Thomas O'Dowd <thomas.o'dowd@azdoa.gov>

Re: Informational Only, No Action Required: AD22011 - 911 Compliance (CR ITAC Recommendation)

1 message

Thomas O'Dowd <thomas.o'dowd@azdoa.gov>

Wed, Mar 8, 2023 at
11:23 AM

To: Elizabeth Thorson <elizabeth.thorson@azdoa.gov>

Cc: Will Palmisano <wpalmisano@az.gov>, "cc: Rebecca Perrera" <RPerrera@azleg.gov>, "J.R. Sloan" <jr.sloan@azdoa.gov>, ASET Assurance <Asetassurance@azdoa.gov>, ADOA - ASET_BE_BA_Team <aset_be_ba_team@azdoa.gov>, Karen Whiteford <karen.whiteford@azdoa.gov>, Jake Sterling <jake.sterling@azdoa.gov>, Suzan Tasvibi-Tanha <suzan.tasvibi-tanha@azdoa.gov>, Jacob Wingate <jacob.wingate@azdoa.gov>, Michael Hillebrand <michael.hillebrand@azdoa.gov>, Sarah Bingham <sarah.bingham@azdoa.gov>, Thomas O'Dowd <thomas.o'dowd@azdoa.gov>

Director Thorson,

In response to the Project Investment Justification (PIJ) for the “**911 Inform Compliance**” project, the Arizona Department of Administration (ADOA) Strategic Enterprise Technology (ASET) office has reviewed your proposal to amend the project end date from March 31, 2023 to August 31, 2023.

This notification is the Arizona Strategic Enterprise Technology Office’s recommendation to the Information Technology Authorization Committee (ITAC) for Approval with Conditions of the amended technology project as follows:

- Should development costs exceed the approved estimates by 10% or more, or should there be significant changes to the proposed technology scope of work or implementation schedule, the Agency must amend the PIJ to reflect the changes and submit it to ADOA-ASET, and ITAC if required, for review and approval prior to further expenditure of funds.

- Monthly reporting on the project status is due to ADOA-ASET no later than the 15th of the month following the start of the project. Failure to comply with timely project status reporting will affect the overall project health.

The Change request is scheduled to be **reviewed by ITAC at the March 15, 2023** meeting. Should the ITAC approve the change request, you may then proceed to secure additional approvals as required from the Joint Legislative Budget Committee, the Office of Strategic Planning and Budgeting, and the State Procurement Office.

On Thu, Oct 20, 2022 at 10:44 AM Strategic Oversight - ADOA <strategic_oversight@azdoa.gov> wrote:

Director Tobin,

The ADOA-ASET Business Engineering team would like to notify you that the Information Technology Authorization Committee (ITAC) met on October 19, 2022 to consider the “**911 Compliance**” project amendment.

The ITAC voted in the affirmative for **Approval with Conditions** of the technology project amendment as noted below:

1. Should development costs exceed the approved estimates by 10% or more, or should there be significant changes to the proposed technology scope of work or implementation schedule, the Agency must amend the PIJ to reflect the changes and submit it to ADOA-ASET, and ITAC if required, for review and approval prior to further expenditure of funds.
2. Monthly reporting on the project status is due to ADOA-ASET no later than the 15th of the month following the start of the project. Failure to comply with timely project status reporting will affect the overall project health.
3. Prior to system production environment launch or go live, the Agency must work with the Department of Administration (ADOA) and Department of Homeland Security (AZDOHS) Cyber Command, to assure the System Security Plan document is completed and approved by Cyber Command in order to ensure that the selected solution will provide an appropriate level of protection for State data. *Condition number 3 was inadvertently omitted from the change request recommendation e-mail.

You may proceed to secure additional approvals as required from the Joint Legislative Budget Committee, the Office of Strategic Planning and Budgeting, and the State Procurement Office.

Strategic Oversight

ADOA – Arizona Strategic Enterprise Technology (ASET) Office | State of Arizona

100 North 15th Avenue, Suite 400, Phoenix, AZ 85007

p: 602.542.2140 | Strategic_Oversight@azdoa.gov

<http://aset.azdoa.gov>

How am I doing? Please take a moment to answer a [few questions](#).

On Fri, Oct 14, 2022 at 7:41 AM Thomas O'Dowd

<thomas.o'dowd@azdoa.gov> wrote:

Director Tobin,

In response to the change request submitted to modify the Change Request (CR) for the **“911 Compliance”** project, it has been reviewed by the Arizona Department of Administration (ADOA) Strategic Enterprise Technology (ASET) office to extend the project end date to March 31, 2023.

This notification is the Arizona Strategic Enterprise Technology Office's recommendation to the Information Technology Authorization Committee (ITAC) for Approval with Conditions of the amended technology project as follows:

- Should development costs exceed the approved estimates by 10% or more, or should there be significant changes to the proposed technology scope of work or implementation schedule, the Agency must amend the PIJ to reflect the changes and submit it to ADOA-ASET, and ITAC if required, for review and approval prior to further expenditure of funds.
- Monthly reporting on the project status is due to ADOA-ASET no later than the 15th of the month following the start of the project. Failure to comply with timely project status reporting will affect the overall project health.

The Change request is scheduled to be **reviewed by ITAC at the October 19, 2022** meeting. Should the ITAC approve the change request, you may then proceed to secure additional approvals as required from the Joint Legislative Budget Committee, the Office of Strategic Planning and Budgeting, and the State Procurement Office.

--

Thomas O'Dowd

Oversight IT Analyst

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p: 480-455-9221 | Thomas.O'Dowd@azdoa.gov

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Thank you for submitting your recent Project Investment Justification (PIJ). To assess your experience and provide any feedback on how we can improve the process, please complete this brief survey: [PIJ Survey](#)

On Fri, Aug 12, 2022 at 3:20 PM Thomas O'Dowd <thomas.o'dowd@azdoa.gov> wrote:

On Thu, Aug 18, 2022 at 12:59 PM Thomas O'Dowd <thomas.o'dowd@azdoa.gov> wrote:

Director Tobin,

In response to the Project Investment Justification (PIJ) for the “**911 Compliance**” project, the Arizona Department of Administration (ADOA) Strategic Enterprise Technology (ASET) office has reviewed your proposal to implement a Location Discovery Solution so users can update their physical location with a simple process. Bringing the state into compliance with federal legislation Kari's Law and the Ray Baum's Act.

The PIJ implies funding is available from the Base Budget amount of \$2,775,355.17 for the total estimated five-year life cycle cost for the project, which is shown below.

All Figures in Thousands (\$000)						
Cost Description	<i>FY2023</i>	<i>FY2024</i>	<i>FY2025</i>	<i>FY2026</i>	<i>FY2027</i>	<i>Total</i>
Development Costs	515.7	0.0	0.0	0.0	0.0	515.7
Operational Costs	451.9	451.9	451.9	451.9	451.9	2259.5
Total Project Costs	967.6	451.9	451.9	451.9	451.9	2775.2

This is notification of Arizona Strategic Enterprise Technology Office's **Approval with Conditions** of the technology project as follows:

1. Should development costs exceed the approved estimates by 10% or more, or should there be significant changes to the proposed technology scope of work or implementation schedule, the Agency must amend the PIJ to reflect the changes and submit it to ADOA-ASET, and ITAC if required, for review and approval prior to further expenditure of funds.
2. Monthly reporting on the project status is due to ADOA-ASET no later than the 15th of the month following the start of the

project. Failure to comply with timely project status reporting will affect the overall project health. The first status report for this project is due on October 15, 2022.

3. Prior to system production environment launch or go live, the Agency must work with the Department of Administration (ADOA) and Department of Homeland Security (AZDOHS) Cyber Command, to assure the System Security Plan document is completed and approved by Cyber Command in order to ensure that the selected solution will provide an appropriate level of protection for State data.

You may proceed to secure additional approvals as required by the Joint Legislative Budget Committee, the Office of Strategic Planning and Budgeting, and the State Procurement Office.

As always, let us know if you have any questions.

--

Thomas O'Dowd

Oversight IT Analyst

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Director Tobin,

In response to the Project Investment Justification (PIJ) for the “**911 Compliance**” project, the Arizona Department of Administration (ADOA) Strategic Enterprise Technology (ASET) office has reviewed your proposal to implement a Location Discovery Solution so users can update their physical location with a simple process. Bringing the state into compliance with federal legislation Kari's Law and the Ray Baum's Act.

The PIJ implies funding is available from the base budget amount of \$2,783,311 for the total estimated five-year life cycle cost for the project, which is shown below.

All Figures in Thousands (\$000)						
Cost Description	<i>FY2023</i>	<i>FY2024</i>	<i>FY2025</i>	<i>FY2026</i>	<i>FY2027</i>	<i>Total</i>
Development Costs	523.7	0.0	0.0	0.0	0.0	523.7
Operational Costs	451.9	451.9	451.9	451.9	451.9	2259.5
Total Project Costs	975.6	451.9	451.9	451.9	451.9	2783.2

The PIJ is scheduled to be **reviewed by ITAC on August 17, 2022** meeting. Should the ITAC approve the project, you may then proceed to secure additional approvals as required from the Joint Legislative Budget Committee, the Office of Strategic Planning and Budgeting, and the State Procurement Office.

As always, let us know if you have any questions.

--

Thomas O'Dowd

Oversight IT Analyst

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2 attachments



PIJ- AD22011.pdf
201K



AD22011 CR-ITAC-AMEND 031523.pdf
51K