

# Business One Stop

State of Arizona – ADOA-ASET

Informational Update

March 15th, 2023

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*Business One Stop supports Arizona's thriving small business community and empowers individuals of Arizona to become entrepreneurs through the use of a single online portal that helps individuals and businesses to plan, start, grow, move, and close businesses*



# Project Overview

## Description of Project

Today, Business One Stop offers individuals an innovative, fully online, portal to plan, start, and run a business in Arizona. In addition to accessing business organization, trade name, and trade mark applications, *individuals* can also make payments online, and see real-time updates. Lastly, the portal decreases the processing time needed by providing auto-approvals in many cases.

## Progress

- On November 18, 2022, the Program launched a widespread media campaign to include radio, industry journals, and search engine advertisements
- On December 21, 2022, Business One Stop had a release to allow for corporate name reservations, Certificate of Good Standing access, automatic approvals for Trade Name applications, and payments for approved Trade Names and Trademarks from within Business One Stop.
- The Program has received Phase 2 roadmap updates from all partners.
- The Program intends to have a release of 4 of 8 remaining Phase 1 features on March 06, 2023.

## Why we are returning

The project is currently in a **Red** status due to delays in the release of Phase 1 features. These delays are due to the identification of bugs within APIs and agency systems.

# Current & Future Features

## Current Business One Stop Features:

- **Planning:** Fee estimation, Name lookups, Small Business checklist
- **LLC Registration:** Name reservation, LLC/PLLC application (Articles of Organization), Payment, Real time updates, Certificate of Good Standing
- **Trade Name & Trademark Registration:** Trade Name application, Trademark application, Payment, Real time updates, B1S payment reminders
- **Tax Application:** TPT application, Real time updates

## In development:

- **Maintaining an LLC:** Affidavit of Publication, Re-submit Articles of Organization, Statement of Change, Amend Articles of Organization, Termination, Restate LLC

## Phase 2 Planned Features:

- **Partnerships:** Register a General Partnership, Limited Liability Partnership, Limited Liability Limited Partnership, Limited Liability Foreign Partnership, Limited Liability Limited Foreign Partnership, Renew Trade Name, Renew Trademark, Amend Trade Name or Trademark
- **LLC (CHANGE IN SCOPE):** Statutory Agent acceptance (in-line) & Access all LLCs from within Business One Stop
- **Taxes (CHANGE IN SCOPE):** Add a single sign on connection between Business One Stop and AzTaxes

**Phase 2 will also include adding additional state level partners as well as city and country partners**

# Project Health Card

Overall Project Health is **Red**

## Schedule

- The ADOA and the ADOT anticipate that all remaining Phase 1 features will be ready for release by the end of March, for features that were to be completed by the end of 2023. Commitment to this schedule is dependent on continued commitment from the ACC and the ADOT.
- Agencies have provided agreement to Phase 2 roadmaps and budget projections for Phase 2 work.

## Milestones

- Several cross-agency requirement review sessions have occurred to discuss upcoming Phase 2 work.
- The ADOT and the SOS are developing the user interfaces and APIs that will allow for the inclusion of partnerships with Business One Stop. Anticipate release by the beginning of next quarter.

## Budget

- The project is currently under budget due to efficient management of financial resources and a reduction of scope by some of the partner agencies.
- There is confidence among the agencies' finance officers on the soundness of the high-level forecasts.

## Risks

- The ACC and the DOR have both pulled back in scope of work commitments for Phase 2. The ACC is seeking approval to purchase the underlying code to their business registration platform. This is the same platform that supports Business One Stop. Following this purchase, ACC will be doing a full replacement of the platform. During this time, ACC does not intend to do any new Business One Stop development. The DOR has also pulled back in the scope of work while the agency navigates the initiation of the STARS program and potential changes required by the legislature

# Project Timeline

## Quarterly Progress and Projections

### Requirements Gathering & Team Building

Collect detailed requirements & start development. Program Manager started.

**FY22 Q3 - Q4**

**FY22 Q3**

**Concentrated Effort on Development**

Agency development of APIs to support the User Journeys.

### Development & Testing

Finalize development & continue full scale testing.

**FY22 Q4**

**FY23 Q1**

**Close Testing & Launch**

Complete all testing. Launch Business One Stop. Market the portal to the public.

### Refine, Release & Plan for Phase 2

Closely monitor user feedback and continue Phase 1 releases while creating a detailed plan for Phase 2 development.

**FY23 Q2**

**FY23 Q3**

**Future Releases**

Continue support of the program. Continue Phase 2 planning and development.

# Next Update

The Program is planning to bring another update to ITAC in Q4. The Program also plans to attend a JLBC meeting in April to request additional funds to support Phase 2 development.

Q & A  
Session